



**Program Schedule/Winter Training Program (04-06 December 2019)**  
**Short course on leadership, RTI, Office & Purchase Procedures for Staff**  
**Knowledge Network of IIT Gandhinagar**  
**Under TEQIP-III Initiative**

Date/Day	Session 1		Session 2		Session 3		Session 4
<b>04-12-2019</b> <b>Wednesday</b>	Registration (9:30-10:00) Understanding Complexities in Communication (SKB)	<b>Tea Break</b>	Understanding Complexities in Communication (SKB)	<b>Lunch Break</b>	Public Procurement (Definition, Role, Procedure & Challenges) (RBB)	<b>Tea Break</b>	Public Procurement (Definition, Role, Procedure & Challenges) (RBB)
	10.00-11.30		11.45-13.15		14.15-15.45		16.00-17.30
<b>05-12-2019</b> <b>Thursday</b>	Office Procedures (RBB)		Inspired Leadership (SKB)		Mian features and Intricacies of Public Procurement (RBB)		Guidelines of CVC on Public Procurement (RBB)
	10.00-11.00		11.15-13.15		14.15-15.45		16.00-17.30
<b>06-12-2019</b> <b>Friday</b>	Interaction (Q&A) (PKC)		RTI Act (PKD)		RTI Act (PKD)		Certificate/Feedback/ High Tea/End
	10.00-11.00		11.15-13.15		14.15-15.45		15.45-16.15